

First Congregational Church of Woodstock
Operating Fund Financial Comments – Year to Date September 2022

Summary

- The good news is that net income is currently \$22k over budget, though some of this may be temporary. Approximately \$9k is due to extra income (including \$3k higher pledges/rites/contributions and \$5k higher fundraising, chiefly the Chicken BBQ). Approximately \$13k is due to lower expenses overall; it is currently unclear to what extent the expense savings will persist for the rest of the year. [Note that since the August accounts were published \$7k in grant income and repairs expenses have been relocated from the Operating Fund to the Capital Fund for greater clarity vs. budget.]
- The more sobering news is that building repairs continue to challenge our ability to fund them without impacting our core ministry. Operating expenses do not include \$64k spent so far this year on sanctuary painting and major repairs to the rear exterior of Harrison Hall. Work in September revealed substantial wood rot due to water leaks. Repairs planned to cost \$13k actually cost \$17k and still left some work to be done in the spring. The Capital Improvement Fund balance is now down to \$5k compared to at least \$15k of work that needs to be done in the spring, including replacing the rotted large Harrison Hall window. We would warmly welcome additional gifts to fund this essential repair work.

Income

- September's pledge income was (unusually) \$2k lower than budgeted so we are monitoring this line item closely. For the year to date Pledges, Rites income and Other Contributions are collectively \$3k over budget.
- Fundraising is \$5k over budget (\$1k Italian Dinner & \$4k Chicken BBQ). A big thank you to John Cimochowski and all who helped make the Chicken BBQ a huge success.

Expenses

- Worship and Faith Formation expenses are collectively \$7k below budget. Plans for the rest of this year are still in development and may involve greater investment in ministry than earlier in the year, so the outcome for the full year is currently uncertain.
- Facilities operating expenses (excluding capital items) are \$2k under budget, though continuing maintenance and high energy costs may reduce this by year end.

Thank you for your continued generosity, which makes possible our worship and pastoral care and enables us to serve people in need during these difficult times.

Tom Duggan, Treasurer

First Congregational Church of Woodstock

Capital, Investment & Restricted Funds Financial Comments – Year to Date September 2022

Funds with Significant Activities

- \$17k of major repairs to the rear exterior of Harrison Hall in September were paid from the Capital Improvement Fund, reducing the fund balance to just \$5k compared to at least \$15k of work that needs to be done in the spring including replacing the rotted large Harrison Hall window. We would greatly welcome additional gifts to fund this essential repair work.
- \$38k of sanctuary repainting costs was funded by the Trustees Angel Fund established in 2021, including a \$7,500 grant received last year from Preservation CT. Another \$8k in painting costs paid from the Capital Improvement Fund was covered by a second \$7,500 grant from Preservation CT and by additional capital donations.
- In September the Trustees approved designating certain benevolence expenses paid from the deacons' checking account earlier this year as being funded by the Carroll Fund for the Poor, thereby retiring that fund. Thank you to everyone who contributed to this fund over the years. Its work is now continued as part of the Deacons Fund.
- Prepaid pledges of \$55k were released to operating income in January.
- Other Designated Funds includes proceeds from special gifts or fundraising for the Daily Bread Food Pantry, Greenpeace, Heifer International, UCC Ukraine Relief (\$1,000 from the tag sale), Woodstock Academy Foundation Fund for Displaced Students and another \$1,000 from the tag sale that is being retained for a project under discussion with Woodstock Academy to support Ukrainian students.
- Our volunteer bookkeeper Toby Bishop, a CPA, has been analyzing our restricted fund accounting since 12/31/15. We continue to book adjustments to help ensure restricted funds are appropriately segregated.

We continue to warmly welcome gifts to our Capital Fund, New Century Fund and the main restricted funds while we work to simplify and reduce the number of funds for which extra administrative work is required. Thank you for your generosity.

Tom Duggan, Treasurer

**First Congregational Church of Woodstock
Summary of Operating Income & Expenses**

Data as of 10/1/22

	Actual	Budget		
	Year-to-Date	Year-to-Date		Difference
	<u>9/30/2022</u>	<u>9/30/2022</u>		
Income				
Pledges	\$123,442	\$118,700	✔	\$4,742
Rites	1,100	0	✔	1,100
Other Contributions	3,280	5,625	✘	(2,345)
Facilities Income	13,000	13,347	!	(347)
Fundraising	14,887	10,000	✔	4,887
Serving Others	2,360	1,500	✔	860
New Century Fund Withdrawal	0	0	✔	0
Net Investment Inc/(Exp)	(319)	0	!	(319)
	<u>157,750</u>	<u>149,172</u>	✔	<u>8,578</u>
Expenses				
Pastor	62,947	63,556	✔	(609)
Facilities	41,356	43,750	✔	(2,394)
Office	18,202	20,098	✔	(1,896)
Worship	11,623	14,865	✔	(3,242)
Serving Others	11,751	13,362	✔	(1,611)
Faith Formation	2,032	5,450	✔	(3,418)
	<u>147,911</u>	<u>161,081</u>	✔	<u>(13,170)</u>
Unrestricted Net Income	<u>\$9,839</u>	<u>(\$11,909)</u>	✔	<u>21,748</u>

NOTE: Operating income & expenses exclude Capital and Restricted Fund items including \$64k of expenses related to sanctuary painting and Harrison Hall exterior repair expenses in 2022. These are reported separately.

**First Congregational Church of Woodstock
Detail of Operating Income & Expenses**

Data as of 10/1/22

	Actual Year-to-Date 9/30/2022	Budget Year-to-Date 9/30/2022	Difference
Income			
400.000 Contributions			
400.100 Pledges	\$123,442	\$118,700	✔ \$4,742
400.102 Rites	1,100	0	✔ 1,100
400.101 Other Contributions	3,280	5,625	✘ (2,345)
	<u>127,822</u>	<u>124,325</u>	✔ 3,497
402.000 Fundraising			
402.101 Chicken Barbeque Income	21,389	9,000	✔ 12,389
402.101EXPS Expenses for Chicken BBQ	(8,765)	0	✘ (8,765)
Chicken BBQ Net Income	<u>12,624</u>	<u>9,000</u>	✔ 3,624
402.102 Christmas on the Hill Income	74	0	✔ 74
402.103 Arts Festival Income	0	0	✔ 0
402.104 Italian Dinner	2,315	1,000	✔ 1,315
402.104EXPS Expenses for Italian Dinner	(262)	0	! (262)
Italian Dinner Net Income	<u>2,053</u>	<u>1,000</u>	✔ 1,053
402.109 Gift Cards	5,250	0	✔ \$5,250
402.109EXPS Expenses for Gift Cards	(5,114)	0	✘ (5,114)
Gift Cards Net Income	<u>136</u>	<u>0</u>	✔ 136
	<u>14,887</u>	<u>10,000</u>	✔ 4,887
404.000 Facilities Income			
404.101 Parsonage Rental	12,100	12,600	! (500)
404.102 Room & Equip. Use Income	900	747	✔ 153
	<u>13,000</u>	<u>13,347</u>	-347
410.000 Serving Others Income			
410.101 Community Kitchen Local	2,360	1,500	✔ 860
	<u>2,360</u>	<u>1,500</u>	✔ 860
415.00 New Century Fund Withdrawal			
	0	0	✔ 0
430.000 Unrestricted Investment Income			
430.101 Interest/Dividend Inc on Unrestricted Invs	1	0	✔ 1
430.102 Unrealized gain/(loss) on Unrestricted Invs	(320)	0	! (320)
	<u>(319)</u>	<u>0</u>	! (319)
	<u>157,750</u>	<u>149,172</u>	✔ 8,578

**First Congregational Church of Woodstock
Detail of Operating Income & Expenses**

Data as of 10/1/22

	Actual Year-to-Date <u>9/30/2022</u>	Budget Year-to-Date <u>9/30/2022</u>		Difference
Expenses				
500.000 Pastor				
500.101 Pastor Salary	\$28,500	\$28,500	✔	\$0
500.102 Pastor Annuity	13,500	13,500	✔	0
500.103 Pastor Housing Allowance	19,800	19,800	✔	0
500.104 Pastor Mileage Reimbursement	0	378	✔	(378)
500.105 Pastor Continuing Ed	1,000	1,000	✔	0
500.106 Pastor Professional Expenses	147	378	✔	(231)
500.113 Pastor Sabbatical Fund	0	0	✔	0
	<u>62,947</u>	<u>63,556</u>	✔	<u>(609)</u>
502.000 Worship				
502.101 Music Director salary	4,938	6,003	✔	(1,065)
502.102 Organist salary	5,977	6,003	✔	(26)
502.103 Organist substitutes	200	600	✔	(400)
502.104 Music Misc. Expenses	0	567	✔	(567)
502.107 Instrument Repair	3	297	✔	(294)
502.109 Hospitality/Catering	175	225	✔	(50)
502.110 Diaconate expenses	330	567	✔	(237)
502.111 Preacher Honoraria	0	603	✔	(603)
	<u>11,623</u>	<u>14,865</u>	✔	<u>(3,242)</u>
503.000 Faith Formation				
503.101 Faith Formation Director salary	1,800	5,000	✔	(3,200)
503.103 Faith Formation materials/ministry	232	450	✔	(218)
	<u>2,032</u>	<u>5,450</u>	✔	<u>(3,418)</u>
504.000 Office				
504.101 Clerk stipend	0	0	✔	0
504.102 Treasurer stipend	0	0	✔	0
504.104 Communications Coord. salary	9,038	8,900	!	138
504.107 Payroll taxes	1,664	1,539	!	125
504.108 Workers' Comp Insurance	1,237	2,000	✔	(763)
504.109 Office Supplies	1,253	1,503	✔	(250)
504.110 Telephone/Internet	1,752	1,728	!	24
504.111 Professional Services	1,023	720	!	303
504.112 Staff Professional Development	0	189	✔	(189)
504.115 Publicity	0	297	✔	(297)
504.116 Mileage Reimbursement	0	153	✔	(153)
504.117 Tech Equip, Licenses, Services	241	747	✔	(506)
504.121 Copier	1,994	2,322	✔	(328)
	<u>18,202</u>	<u>20,098</u>	✔	<u>(1,896)</u>

**First Congregational Church of Woodstock
Detail of Operating Income & Expenses**

Data as of 10/1/22

	Actual Year-to-Date <u>9/30/2022</u>	Budget Year-to-Date <u>9/30/2022</u>	<u>Difference</u>
505.000 Facilities			
505.101 Property Insurance	3,700	7,052	✔ (3,352)
505.102 Fuel Expense	6,951	5,668	✘ 1,283
505.103 Electricity Expense	1,808	2,061	✔ (253)
505.104 Maintenance	22,345	10,125	✘ 12,220
505.105 Grounds maint.	25	6,500	✔ (6,475)
505.108 Parsonage Maint.	700	5,625	✔ (4,925)
505.109 Parsonage Property Tax	4,685	5,000	✔ (315)
505.111 Water System Maint.	552	972	✔ (420)
505.120 Plant, Property & Equip. Exp.	590	747	✔ (157)
	<u>41,356</u>	<u>43,750</u>	✔ (2,394)
506.000 Serving Others			
506.101 SNEUCC Contribution	8,412	8,412	✔ 0
506.103 Windham dues	254	300	✔ (46)
506.104 Community Kitchen	1,660	1,500	! 160
506.105 Outreach Program Expenses	150	153	✔ (3)
506.106 Outreach Missions	1,275	2,997	✔ (1,722)
	<u>11,751</u>	<u>13,362</u>	✔ (1,611)
Total Unrestricted Expenses	<u>147,911</u>	<u>161,081</u>	✔ (13,170)
Unrestricted Net Income/(Expense)	<u>\$9,839</u>	<u>(\$11,909)</u>	✔ 21,748

NOTE: Operating income & expenses exclude Capital and Restricted Fund items including \$64k of expenses related to sanctuary painting and Harrison Hall exterior repair expenses in 2022. These are reported separately.

**First Congregational Church of Woodstock
Capital, Investment & Restricted Funds
As of September 30, 2022**

Data as of 10/1/22

	Per Balance Sheet as of <u>12/31/21</u>	Booked Adjustments	Income YTD <u>9/30/2022</u>	Expenses YTD <u>9/30/2022</u>	Per Books as of <u>9/30/2022</u>	Proposed Adjustments	As Adjusted as of <u>9/30/2022</u>	Notes
Capital Funds								
320.100 Capital Improvement Fund	3,300	19,954	7,927	25,763	5,418		5,418	(1)(2)(3)
320.115 Capital Improvement-Parsonage	4,658	(4,658)			0		0	(1)(2)
320.200 Plant, Property & Equip. Fund	11,178	(11,178)			0		0	(1)(2)
320.300 Trustees Angel Fund	26,062	11,789		37,851	0		0	(4)(5)
	45,199	15,907	7,927	63,614	5,418	0	5,418	
Unrestricted Investments								
180.201 Investments - Historical Cost	355		1		356		356	
180.202 Investments - Market Value Adj.	2,635		(320)		2,315		2,315	(6)
	2,990	0	(319)	0	2,671	0	2,671	
Restricted Investments - New Century Fund								
Invested Assets:								
130.101 New Century Fund - Historical Cost	259,603	6,280	2,789		268,672		268,672	(7)(8)
130.102 New Century Fd - Market Value Adj.	0			30,309	(30,309)		(30,309)	(7)
	259,603	6,280	2,789	30,309	238,363	0	238,363	
Uninvested Assets:								
330.000 Restricted Investment Funds	5,680	(6,280)	10,600		10,000		10,000	(8)(9)
	\$265,284	\$0	\$13,389	\$30,309	\$248,363	\$0	\$248,363	
Special Purpose Restricted Funds								
310.100 Deacons Charitable Giving Fund	\$2,592	\$9,596	\$2,390	\$1,052	\$13,526		\$13,526	(1)(10)
310.204 Wm Cuff Youth Ministry Fund	16,087	(225)			15,862		15,862	(1)
310.205 Honoraria Fund	50	(50)			0		0	(1)
310.207 Christian Ed Fund	805				805		805	
310.209 Music Fund	3,560			1,054	2,506		2,506	
310.211 Ministerial Contingency Fund	2,971	947			3,918		3,918	(1)
310.212 Sabbatical Fund	10,145	(660)			9,485		9,485	(1)
310.213 Library Fund	250				250		250	
310.214 Mavis/Hescock Flowers Fund	1,637	(20)			1,617		1,617	(1)
310.215 Carroll Fund for Poor	1,267	(20)		1,247	(0)		(0)	(1)
310.216 Williams Summer Camp/Conf Fund	2,465	(898)			1,567		1,567	(1)
310.217 Richardson Tree Lighting Fund	11,970	(235)		875	10,860		10,860	(1)
310.219 Prepaid Pledges	55,120			55,120	0		0	
310.220 Community Kitchen	3,351	1,405			4,756		4,756	(1)
310.300 Other Designated Funds	0	50	2,599	1,599	1,050		1,050	(1)(11)
	112,270	9,890	4,989	60,947	66,202	0	66,202	

Notes:

Balances are subject to adjustment arising from an ongoing analysis of restricted fund accounting since 12/31/15. Income for 2022 has been revised due to adjustments to record income for certain funds in earlier periods. Rounding differences may arise due to cents not shown.

- (1) Adjustment results from an analysis of fund transactions since 12/31/2015.
- (2) Adjustment also consolidates capital reserves into one account for simplification and ease of review.
- (3) Expenses relate to sanctuary repainting \$9k and Harrison Hall exterior repairs \$17k.
- (4) Expenses relate to sanctuary repainting project. Split between Angel Fund, Capital Reserve and Maintenance expenses has been revised.
- (5) Adjustment reflects addition of brokerage account to QuickBooks records (2021 donation of stock for sanctuary painting project).
- (6) Represents unrealized gain on stock donated around 2006.
- (7) Represents dividend income and unrealized 2022 gain/(loss) in market value of New Century Fund invested assets only through July 31, 2022.
- (8) Booked adjustment represents fund transfer from restricted checking account to New Century Fund investment account.
- (9) Represents New Century Fund contributions temporarily held in cash in the restricted bank account.
- (10) Income & expenses have been restated to exclude transfers between church bank accounts. Opening balance has been adjusted to include Deacons Fund checking account balances not previously recorded in QuickBooks. \$1,247 of 2022 benevolence disbursements have been recoded as being funded by the Carroll Fund for the Poor in line with the Trustees' designation in September.
- (11) \$1,000 of balance is 50% of Ukraine tag sale, retained for projects w/Ukrainian students at Woodstock Academy. \$50 is for garden planting.