

# First Congregational Church of Woodstock Governing Board Meeting

Wednesday, May 10th, 2023 / 7:00 PM / Church Library

**Meeting Called by:** James Nowak / Moderator  
Bruce Staehle / Assistant Moderator

**Pastor:** Dr. Reverend Kevin Downer

**Clerk:** Laura Boies

**Board Members:** Suzanne Cimochoowski, Charles Bottieri  
Jennifer Duggan, Ginny Moylan

**Treasurer:** Tom Duggan

## Agenda Items:

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### **Opening Devotion / Rev Kev**

### **Action Items:**

- Stewardship Team: 2 or 3 Members, Nominations needed. Suzanne/Tabulator
- FCCW Delegates: Jim and Suzanne? SNEUCC Conference June 17<sup>th</sup> Worcester, MA and Windham Association Meeting June 27, 7pm online
- Policy Questions:
- Business/Physical Leader Discussion: Subdivide into a Facility Use Leader and a Property Maintenance Leader

### **Updates:**

**Administration and Ministry / Rev. Kev**

**Business Physical Leader / Charles**

**Business Financial Leader / Suzanne**

**Pastor's Annual Review / Charles and Jen**

### **Action Item Review:**

- April 23<sup>rd</sup> Church Town Hall / Bruce  
Richardson's Fund for tree lighting / [Suzanne to check with Toby on specific wording of the fund.](#)  
[Copy of document uploaded to May meeting folder.](#)
- Google Drive Folders Organization:
  1. Treasurer's Monthly Report kept in the following month's folder. [Suzanne to notify Tom of this decision.](#) [Done - file for April has been uploaded](#)
  2. Stewardship Files on USB Drive to be uploaded to secure Stewardship Google Folder. [Jim to contact Charlene \(Done\)](#)
- Stewardship Team call for Volunteers: [Suzanne will write a notice. \(Done\)](#)
- Flow Chart - Who to contact, where to direct questions / emails – Shared G-Drive and poster: [Suzanne and Kevin.](#)

### **Looking Ahead**

- May 17<sup>th</sup> Meeting Minutes in shared drive
- May 20<sup>th</sup> UCC Regional Conference
- June Share Article/GB Update: [Ginny will write an update after the May GB meeting.](#)
- June 6<sup>th</sup> Meeting Agenda shared
- June 17<sup>th</sup> SNEUCC Conference