

First Congregational Church of Woodstock
Operating Fund Financial Comments – Year to Date March 2023

Summary

- Operating net expenses were \$10k compared to \$11k net expenses budgeted, so \$1k better than budget. Operating income was on budget and operating expenses were \$1k lower than budget.

Income

- Contributions income is \$1k better than budget. Thank you!
- We recognized \$10k of 2023 prepaid pledges as income in Jan-Mar. The remaining \$29k is shown on the Statement of Financial Position as Deferred Income - Prepaid Pledges.
- There has been a delay in Tiny Forest Childcare LLC starting to use our nursery. We look forward to their completing all the required approvals and starting operation soon.
- Unrestricted investment income will pick up in May when the first of our recent investments in CDs will mature. See the separate comments for the Designated, Investment, Endowment & Restricted Funds for details.

Expenses

- In the Facilities section, we had \$2,800 of unexpected costs in March to repair our boiler. The bills would have been considerably higher but for much donated labor courtesy of Glenn Boies and his company Deep 6 Plumbing & Heating. Thank you Glenn!
- Staff pay increases applied to work performed commencing February 1st so compensation for January was still at 2022 rates. Similarly, the amount and mix of the pastor's compensation and benefits changed on February 1st. The pastor's housing allowance and other elements of compensation and benefits for January 2023 were paid in accordance with the 2022 budget approved by the congregation.

You make possible our worship and pastoral care and enable us to serve people in need during these challenging times.

Thank you for your kind generosity.

Tom Duggan

Treasurer

**First Congregational Church of Woodstock
Summary of Operating Income & Expenses**

Data as of 4/9/23

	Actual Year-to-Date <u>3/31/2023</u>	Budget Year-to-Date <u>3/31/2023</u>		<u>Difference</u>	<u>Notes</u>
Income					
Pledges	\$37,136	\$35,499	✔	\$1,637	(1)
Rites (Baptisms etc.)	0	450	⚠	(450)	
Other Contributions	1,562	1,374	✔	188	
	<u>38,698</u>	<u>37,323</u>	✔	1,375	
Fundraising	1,871	2,000	⚠	(129)	
Faith Formation	10	0	✔	10	
Faith in Action	668	549	✔	119	
Facilities Income	4,725	5,624	⚠	(899)	
Net Investment Inc/(Exp)	14	210	⚠	(196)	
Endowment Fund Withdrawal	0	0	✔	0	
	<u>45,986</u>	<u>45,706</u>	✔	280	
Expenses					
Worship	3,449	4,097	✔	(648)	
Faith Formation	97	100	✔	(3)	
Community Care	0	126	✔	(126)	
Faith in Action	77	675	✔	(598)	
Pastor	22,214	22,935	✔	(721)	(2)
Office	5,318	5,841	✔	(523)	
Facilities	24,685	22,975	✘	1,710	(3)
Contribution to Reserve Funds	0	0	✔	0	
	<u>55,840</u>	<u>56,749</u>	✔	(909)	
Unrestricted Net Income/(Expenses)	<u>(\$9,854)</u>	<u>(\$11,043)</u>	✔	\$1,189	

Notes:

Line items with actual/budget year-to-date activity are shown. Rounding differences may arise due to cents not shown.

(1) Prepaid pledges are recognized in income over the months to which they apply. The amount not yet recognized in income is shown on the Statement of Financial Position as Deferred Income - Prepaid Pledges.

(2) Differences arise due to use of 2022 pay rates and salary/benefits mix for January as the 2023 budget was not approved by the congregation until January 29th. All items are at rates preapproved by the congregation.

(3) Operating income & expenses exclude Designated, Endowment and Restricted Fund items including major repair expenses. These are reported separately.

**First Congregational Church of Woodstock
Detail of Operating Income & Expenses**

Data as of 4/9/23

	Actual	Budget			
	Year-to-Date	Year-to-Date		Difference	Notes
	3/31/2023	3/31/2023			
Income					
Contributions					
401.01 Pledges	\$37,136	\$35,499	✔	\$1,637	(1)
401.02 Rites (Baptisms etc.)	0	450	⚠	(450)	
401.03 Other Contributions	1,562	1,374	✔	188	
	<u>38,698</u>	<u>37,323</u>	✔	1,375	
Fundraising					
402.04 Italian Dinner	2,586	2,000	✔	586	
402.04EXPS Expenses for Italian Dinner	(715)	0	⚠	(715)	
Italian Dinner Net Income	1,871	2,000	⚠	(129)	
	<u>1,871</u>	<u>2,000</u>	⚠	(129)	
Faith Formation Income					
404.01 Faith Formation Contributions	10	0	✔	10	
	<u>10</u>	<u>0</u>	✔	10	
Faith in Action Ministry Income					
406.03 Community Kitchen Local Income	668	549	✔	119	
	<u>668</u>	<u>549</u>	✔	119	
Facilities Income					
409.01 Parsonage Rental	4,200	4,200	✔	0	
409.02 Daycare Rental	0	1,100	✘	(1,100)	
409.03 Room & Equip. Use Income	525	324	✔	201	
	<u>4,725</u>	<u>5,624</u>	⚠	(899)	
Unrestricted Investment Income					
440.01 Interest/Dividend Inc on Unrestricted Invs	14	210	⚠	(196)	
	<u>14</u>	<u>210</u>	⚠	(196)	
Total Operating Income	<u>45,986</u>	<u>45,706</u>	✔	280	
Expenses					
Worship					
503.01 Music Director Salary	1,982	2,363	✔	(381)	
503.02 Worship Licenses & Technology	226	600	✔	(374)	
503.03 Guest Musicians	360	360	✔	0	
503.05 Other Worship Resources	687	690	✔	(3)	
503.06 Hospitality/Catering	194	84	⚠	110	
	<u>3,449</u>	<u>4,097</u>	✔	(648)	
Faith Formation					
504.02 Faith Formation materials/ministry	97	100	✔	(3)	
	<u>97</u>	<u>100</u>	✔	(3)	
Community Care					
505.02 Congregational Care	0	126	✔	(126)	
	<u>0</u>	<u>126</u>	✔	(126)	

**First Congregational Church of Woodstock
Detail of Operating Income & Expenses**

Data as of 4/9/23

	Actual Year-to-Date 3/31/2023	Budget Year-to-Date 3/31/2023	Difference	Notes
Faith in Action				
506.02 Faith in Action Program	0	126	✔	(126)
506.03 Community Kitchen Local Expenses	77	549	✔	(472)
	77	675	✔	(598)
Pastor				
507.01 Pastor Salary	10,917	11,625	✔	(708) (2)
507.02 Pastor Housing Allowance	5,557	5,038	⚠	519 (2)
507.03 Pastor Annuity	5,500	6,000	✔	(500) (2)
507.04 Pastor Expense Reimbursement	240	272	✔	(32)
	22,214	22,935	✔	(721)
Office				
508.01 Communications Coord. Salary	2,685	2,685	✔	0
508.02 Payroll Taxes	357	423	✔	(66)
508.05 Copier	719	714	⚠	5
508.06 Telephone/Internet	609	609	✔	0
508.07 Office Supplies	457	597	✔	(140)
508.08 Professional Services	491	513	✔	(22)
508.09 Tech Equip, Licenses, Services	0	150	✔	(150)
508.10 Publicity	0	150	✔	(150)
	5,318	5,841	✔	(523)
Facilities				
509.01 Property Insurance	8,598	8,773	✔	(175)
509.02 Fuel Expense	5,302	6,600	✔	(1,298)
509.03 Electricity Expense	357	330	⚠	27
509.04 Property Taxes	2,392	2,392	✔	0
509.05 Repairs	3,324	1,500	✘	1,824 (3)
509.06 Contract Cleaning	1,496	1,500	✔	(4)
509.07 Other Recurring Maintenance	3,216	1,880	✘	1,336
	24,685	22,975	✘	1,710
Total Operating Expenses	55,840	56,749	✔	(909)
Net Operating Income/(Expense)	(\$9,854)	(\$11,043)	✔	\$1,189

Notes:

Only line items with actual or budgeted year-to-date activity are shown. Rounding differences may arise due to cents not shown.

(1) Prepaid pledges are recognized in income over the months to which they apply. The amount of prepaid pledges not yet recognized in income is shown on the Statement of Financial Position as Deferred Income - Prepaid Pledges.

(2) Differences arise due to use of 2022 pay rates and salary/benefits mix for January as the 2023 budget was not approved by the congregation until January 29th. All items are at rates preapproved by the congregation.

(3) Operating income & expenses exclude Designated, Endowment and Restricted Fund items including expenses for major repairs. These are reported separately.

**First Congregational Church of Woodstock
Designated, Investment, Endowment & Restricted Funds
Financial Comments – Year to Date March 2023**

Unrestricted Investments

- We increased our investment of operating funds in CDs to \$56k. We have built a ladder of CDs that will generate income while still giving us access to additional funds within a reasonable time if needed. We intend to hold CDs to maturity to reduce investment risks.

Congregation-Designated Reserve Funds

- We purchased \$30k of CDs using congregation-designated reserve funds. Income will be credited to each congregation-designated fund pro-rata.

Endowment (New Century) Fund

- The market value of this fund is up by \$5k for January and February combined, recovering some of the drop we experienced last year. We report on this activity one month in arrears due to the time it takes to receive statements.

Donor-Designated Restricted Funds

- We purchased \$50k of CDs using donor-restricted funds. Income will be credited to each donor-restricted fund pro-rata.
- You contributed \$435 to the Deacons Fund for Easter flowers. After paying the nursery in April the net proceeds will support future benevolence assistance from the Deacons Fund.
- You contributed \$384 in March to the UCC's special offering One Great Hour of Sharing. Along with more recent contributions this will be sent to the UCC in April.
- After discussions among the pastor and deacons we have revised our plans for the use of the \$1,000 set aside to assist Ukrainian students at the Woodstock Academy. Most will be returning to Ukraine at the end of the semester. We have put the funds to work providing assistance with specific personal needs of students who face financial hardship.

We continue to warmly welcome gifts to our main ministry, Angel and Endowment (New Century) funds while we work to reduce the number of funds for which extra administrative work is required.

Thank you for your kind generosity.

Tom Duggan

Treasurer

First Congregational Church of Woodstock
Congregation-Designated, Endowment & Donor-Restricted Funds
As of March 31, 2023

Data as of 4/9/23

	<u>Balance as of 12/31/2022</u>	<u>Income YTD 3/31/2023</u>	<u>Expenses YTD 3/31/2023</u>	<u>Transfers YTD 3/31/2023</u>	<u>Balance as of 3/31/2023</u>	<u>Notes</u>
Congregation-Designated Reserve Funds						
310.02 Contingency Reserve Fund	\$3,918	\$0	\$0		\$3,918	
310.03 Pastor Sabbatical Reserve Fund	9,485	0	0		9,485	
310.04 Special Purpose Reserve Fund [Parsonage Sale]	9,000	0	0		9,000	
310.05 Capital Improvements Reserve Fund	29,589	0	0		29,589	
	\$51,992	\$0	\$0	\$0	\$51,992	
Endowment (New Century) Fund						
180.11 Endowment - Cost	\$217,546	\$664		\$9,400	\$227,610	(1)
180.12 Endowment - Market Value Adj.	23,937	4,958			28,896	(1)
330.02 Endowment - Held at Inv. Managers	241,483	5,622	0	9,400	256,506	
330.02 Endowment - Cash Held at FCCW	9,400			(9,400)	0	
	\$250,883	\$5,622	\$0	\$0	\$256,506	
Donor-Restricted Funds						
340.01 Deacons Charitable Giving Fund	\$13,522	\$435	(\$487)		\$13,470	
340.02 Community Care Ministry Fund	2,001	250	0		2,251	
340.03 Faith Formation Ministry Fund	805	0	0		805	
340.05 Community Kitchen Fund	5,019	0	(1,000)		4,019	(2)
340.06 Music Fund	2,476	0	(171)		2,305	
340.07 Angel Fund	7,800	0	0		7,800	
340.08 William Cuff Youth Ministry Fund	15,842	0	0		15,842	
340.09 Williams Summer Camp/Conf Fund	1,568	0	0		1,568	
340.10 Mavis Hescoek Flowers Fund	961	0	(64)		897	
340.11 Richardson Tree Lighting Fund	10,860	0	(1,000)		9,860	
340.15 Other Designated Funds	1,050	1,067	(1,543)		574	(3)
	\$61,904	\$1,752	(\$4,265)	\$0	\$59,391	

Notes:

Line items without year-to-date activity or balances may not be shown. Rounding differences may arise due to cents not shown.

(1) Represents dividend income and unrealized 2023 gain/(loss) in market value of New Century Fund invested assets only through February 28, 2023. Cost figures represent the brought forward balance as of 12/31/15 plus contributions and dividends less withdrawals since then.

(2) Expense represents a contribution from Community Kitchen local funds to FCCW operating fund.

(3) \$384 contributions to One Great Hour of Sharing, \$90 to assist Ukrainian students at Woodstock Academy and \$100 miscellaneous.

First Congregational Church of Woodstock
Statement of Financial Position
As of March 31, 2023

Data as of 4/9/23

	<u>Total</u>	<u>Notes</u>
Assets:		
Current Assets		
Cash and Cash Equivalents		
Operating Checking	\$36,884	
Restricted Checking:		
Donor-Restricted Funds	9,391	
Congregation-Designated Reserve Funds	21,650	
	31,040	
Chicken BBQ Checking	5,361	
	73,285	
Prepayments (\$2,000 Pastor's Annuity + Misc.)	2,085	
Accounts Receivable	1,357	
Short-term Investments:		
Unrestricted Funds	56,106	
Congregation-Designated Funds	30,000	
Donor-Restricted Funds	50,000	
	136,106	
Total Current Assets	212,834	
Noncurrent Assets		
Long-term Investments		
Endowment (New Century) Fund		
Assets Held by Investment Managers	256,506	(1)
Land, buildings & equipment (Not included)	0	
Total Noncurrent Assets	256,506	
Total Assets	\$469,340	
Liabilities:		
Current Liabilities		
Accounts Payable & Accrued Expenses	5,878	
Deferred Income - Prepaid Pledges	28,606	(2)
Total Liabilities	34,484	
Net Assets		
Unrestricted Funds	66,966	
Congregation-Designated Funds:		
Endowment (New Century) Fund	256,506	(1)(3)
Reserve Funds	51,992	(3)
Donor-restricted Funds	59,391	(3)
Total Net Assets	434,855	
Total Liabilities and Net Assets	\$469,340	

Notes:

Rounding differences may arise due to cents not shown.

(1) Excludes March 2023 dividend income and market value change to be added when statement is received.

(2) Prepaid pledges are recognized in income over the months to which they apply.

(3) For details see the Congregation-Designated, Endowment & Donor-Restricted Funds report.