

First Congregational Church of Woodstock
Operating Fund Financial Comments – Year to Date April 2023

Summary

- We are on target financially. Operating net expenses were \$7k compared to \$12k net expenses budgeted, so \$5k better than budget. Operating income was \$1k higher than budget and operating expenses were \$4k lower than budget.

Income

- Contributions income is on budget. Thank you for your consistent support!
- We recognized \$13k of 2023 prepaid pledges as income in Jan-Apr. The remaining \$25k is shown on the Statement of Financial Position as Deferred Income - Prepaid Pledges.
- There has been a delay in Tiny Forest Childcare LLC starting to use our nursery, putting us \$2k short of budgeted rental income so far. A firm start date is currently not known. The shortfall will increase by \$1k for each additional month of delay. The impact so far was offset by a contribution of almost \$2k from a vendor to resolve a contract dispute. Thank you Charles Bottieri for negotiating this resolution.
- We have accrued unrestricted investment income from our ladder of CDs that mature starting in early May. At current interest rates we should exceed our 2023 budgeted investment income by \$1k.

Expenses

- In the Facilities section, higher than budgeted expenses for Repairs and Other Recurring Maintenance were offset by lower usage and prices for heating oil, along with the waiver of an invoice by a vendor, enabling us to stay on budget for facilities expenses.
- Facilities repair expenses have also been lower than they would have been without the donated labor of “retired” contractor Stan Swanson, who in April replaced and painted much of the window trim on the exterior of Harrison Hall. Thank you so much Stan!
- Some differences are due to use of 2022 staff pay rates and pastor salary/benefits mix for January as the 2023 budget was not approved by the congregation until January 29th. All pay complied with the congregation's budgets.

Thank you for your generous support that makes possible our worship and pastoral care and enables us to serve people in need during these challenging times.

Tom Duggan

Treasurer

**First Congregational Church of Woodstock
Summary of Operating Income & Expenses**

Data as of 5/5/23

| | Actual Year-to-Date <u>4/30/2023</u> | Budget Year-to-Date <u>4/30/2023</u> | | <u>Difference</u> | <u>Notes</u> |
|------------------------------------|---|---|---|--------------------------|---------------------|
| Income | | | | | |
| Pledges | \$47,832 | \$47,332 | ✔ | \$500 | (1) |
| Rites (Baptisms etc.) | 300 | 600 | ⚠ | (300) | |
| Other Contributions | 2,069 | 1,832 | ✔ | 237 | |
| Total Contributions | <u>50,201</u> | <u>49,764</u> | ✔ | 437 | |
| Fundraising | 1,870 | 1,500 | ✔ | 370 | |
| Faith Formation | 10 | 0 | ✔ | 10 | |
| Faith in Action | 1,116 | 732 | ✔ | 384 | |
| Facilities Income | 8,118 | 8,232 | ⚠ | (114) | (2) |
| Net Investment Inc/(Exp) | 481 | 320 | ✔ | 161 | |
| | <u>61,796</u> | <u>60,548</u> | ✔ | 1,248 | |
| Expenses | | | | | |
| Worship | 4,350 | 5,235 | ✔ | (885) | (3) |
| Faith Formation | 647 | 650 | ✔ | (3) | |
| Community Care | 27 | 390 | ✔ | (363) | |
| Faith in Action | 225 | 1,476 | ✔ | (1,251) | |
| Pastor | 29,847 | 30,580 | ✔ | (733) | (3) |
| Office | 6,867 | 7,715 | ✔ | (848) | |
| Facilities | 26,804 | 26,640 | ⚠ | 164 | (4) |
| | <u>68,767</u> | <u>72,686</u> | ✔ | (3,919) | |
| Unrestricted Net Income/(Expenses) | <u>(\$6,971)</u> | <u>(\$12,138)</u> | ✔ | \$5,167 | |

Notes:

Line items with actual/budget year-to-date activity are shown. Rounding differences may arise due to cents not shown.

(1) Prepaid pledges are recognized in income over the months to which they apply. The amount not yet recognized in income is shown on the Statement of Financial Position as Deferred Income - Prepaid Pledges.

(2) Facilities income is impacted by \$2k due to a delay in Tiny Forest LLC's startup of a daycare facility in our nursery. No firm start date is known as of the publication date of these accounts. The impact so far was largely offset by almost \$2k contributed by a vendor to resolve a dispute, but the impact will grow by \$1k per month of extra delay.

(3) Some differences are due to use of 2022 pay rates and salary/benefits mix for January as the 2023 budget was not approved by the congregation until January 29th. All pay complied with the congregation's budgets.

(4) Operating income & expenses exclude Congregation-Designated, Endowment and Donor-Restricted Fund items including major repair expenses. These are reported separately.

**First Congregational Church of Woodstock
Detail of Operating Income & Expenses**

Data as of 5/5/23

| | Actual Year-to-Date 4/30/2023 | Budget Year-to-Date 4/30/2023 | Difference | Notes |
|---|--|--|-------------------|--------------|
| Income | | | | |
| Contributions | | | | |
| 401.01 Pledges | \$47,832 | \$47,332 | ✔ | \$500 (1) |
| 401.02 Rites (Baptisms etc.) | 300 | 600 | ⚠ | (300) |
| 401.03 Other Contributions | 2,069 | 1,832 | ✔ | 237 |
| | 50,201 | 49,764 | ✔ | 437 |
| Fundraising | | | | |
| 402.01EXPS Expenses for Chicken BBQ | (1) | 0 | ⚠ | (1) |
| Chicken BBQ Net Income | (1) | 0 | ⚠ | (1) |
| 402.04 Italian Dinner | 2,586 | 2,000 | ✔ | 586 |
| 402.04EXPS Expenses for Italian Dinner | (715) | (500) | ⚠ | (215) |
| Italian Dinner Net Income | 1,871 | 1,500 | ✔ | 371 |
| | 1,870 | 1,500 | ✔ | 370 |
| Faith Formation Income | | | | |
| 404.01 Faith Formation Contributions | 10 | 0 | ✔ | 10 |
| | 10 | 0 | ✔ | 10 |
| Faith in Action Ministry Income | | | | |
| 406.03 Community Kitchen Local Income | 1,116 | 732 | ✔ | 384 |
| | 1,116 | 732 | ✔ | 384 |
| Facilities Income | | | | |
| 409.01 Parsonage Rental | 5,600 | 5,600 | ✔ | 0 |
| 409.02 Daycare Rental | 0 | 2,200 | ✘ | (2,200) (2) |
| 409.03 Room & Equip. Use Income | 550 | 432 | ✔ | 118 |
| 409.05 Facilities Contributions | 1,968 | 0 | ✔ | 1,968 (3) |
| | 8,118 | 8,232 | ⚠ | (114) |
| Unrestricted Investment Income | | | | |
| 440.01 Interest/Dividend Inc on Unrestricted Invs | 481 | 320 | ✔ | 161 |
| | 481 | 320 | ✔ | 161 |
| Total Operating Income | 61,796 | 60,548 | ✔ | 1,248 |
| Expenses | | | | |
| Worship | | | | |
| 503.01 Music Director Salary | 2,717 | 3,098 | ✔ | (381) (4) |
| 503.02 Worship Licenses & Technology | 226 | 700 | ✔ | (474) |
| 503.03 Guest Musicians | 360 | 360 | ✔ | 0 |
| 503.04 Guest Preachers | 150 | 125 | ⚠ | 25 |
| 503.05 Other Worship Resources | 703 | 840 | ✔ | (137) |
| 503.06 Hospitality/Catering | 194 | 112 | ⚠ | 82 |
| | 4,350 | 5,235 | ✔ | (885) |

**First Congregational Church of Woodstock
Detail of Operating Income & Expenses**

Data as of 5/5/23

| | Actual | Budget | | |
|---|---------------------|---------------------|-------------------|----------------|
| | Year-to-Date | Year-to-Date | | |
| | 4/30/2023 | 4/30/2023 | Difference | Notes |
| Faith Formation | | | | |
| 504.01 Children & Family Coordinator salary | 550 | 550 | ✔ | 0 |
| 504.02 Faith Formation materials/ministry | 97 | 100 | ✔ | (3) |
| | <u>647</u> | <u>650</u> | ✔ | <u>(3)</u> |
| Community Care | | | | |
| 505.01 Community Care Program | 27 | 222 | ✔ | (195) |
| 505.02 Congregational Care | 0 | 168 | ✔ | (168) |
| | <u>27</u> | <u>390</u> | ✔ | <u>(363)</u> |
| Faith in Action | | | | |
| 506.01 Faith in Action Missions | 0 | 576 | ✔ | (576) |
| 506.02 Faith in Action Program | 0 | 168 | ✔ | (168) |
| 506.03 Community Kitchen Local Expenses | 225 | 732 | ✔ | (507) |
| | <u>225</u> | <u>1,476</u> | ✔ | <u>(1,251)</u> |
| Pastor | | | | |
| 507.01 Pastor Salary | 14,792 | 15,500 | ✔ | (708) (4) |
| 507.02 Pastor Housing Allowance | 7,235 | 6,716 | ⚠ | 519 (4) |
| 507.03 Pastor Annuity | 7,500 | 8,000 | ✔ | (500) (4) |
| 507.04 Pastor Expense Reimbursement | 320 | 364 | ✔ | (44) |
| | <u>29,847</u> | <u>30,580</u> | ✔ | <u>(733)</u> |
| Office | | | | |
| 508.01 Communications Coord. Salary | 3,525 | 3,525 | ✔ | 0 |
| 508.02 Payroll Taxes | 520 | 596 | ✔ | (76) |
| 508.05 Copier | 929 | 952 | ✔ | (23) |
| 508.06 Telephone/Internet | 812 | 812 | ✔ | 0 |
| 508.07 Office Supplies | 467 | 796 | ✔ | (329) |
| 508.08 Professional Services | 593 | 684 | ✔ | (91) |
| 508.09 Tech Equip, Licenses, Services | 21 | 200 | ✔ | (179) |
| 508.10 Publicity | 0 | 150 | ✔ | (150) |
| | <u>6,867</u> | <u>7,715</u> | ✔ | <u>(848)</u> |

**First Congregational Church of Woodstock
Detail of Operating Income & Expenses**

Data as of 5/5/23

| | Actual | Budget | | |
|---------------------------------------|-------------------------|-------------------------|--------------------------|---------------------|
| | Year-to-Date | Year-to-Date | | |
| | <u>4/30/2023</u> | <u>4/30/2023</u> | <u>Difference</u> | <u>Notes</u> |
| Facilities | | | | |
| 509.01 Property Insurance | 8,598 | 8,773 | ✔ | (175) |
| 509.02 Fuel Expense | 5,302 | 9,000 | ✔ | (3,698) |
| 509.03 Electricity Expense | 442 | 455 | ✔ | (13) |
| 509.04 Property Taxes | 2,392 | 2,392 | ✔ | 0 |
| 509.05 Repairs | 3,788 | 2,000 | ✘ | 1,788 (5) |
| 509.06 Contract Cleaning | 1,995 | 2,000 | ✔ | (5) |
| 509.07 Other Recurring Maintenance | 4,287 | 2,020 | ✘ | 2,267 (3) |
| | <u>26,804</u> | <u>26,640</u> | ⚠ | 164 |
| Total Operating Expenses | <u>68,767</u> | <u>72,686</u> | ✔ | (3,919) |
| Net Operating Income/(Expense) | <u>(\$6,971)</u> | <u>(\$12,138)</u> | ✔ | \$5,167 |

Notes:

Only line items with actual or budgeted year-to-date activity are shown. Rounding differences may arise due to cents not shown.

(1) Prepaid pledges are recognized in income over the months to which they apply. The amount of prepaid pledges not yet recognized in income is shown on the Statement of Financial Position as Deferred Income - Prepaid Pledges.

(2) Daycare rental income shortfall of \$2k is due to a delay in Tiny Forest LLC's startup of a daycare facility in our nursery. No firm startup date is known as of the date of publication of these accounts. This impact will grow by \$1k per extra month's delay.

(3) Facilities Contributions \$2k represents the value of services to be provided by a vendor to resolve a dispute. A matching amount is included in Other Recurring Maintenance expenses.

(4) Some differences are due to use of 2022 pay rates and salary/benefits mix for January as the 2023 budget was not approved by the congregation until January 29th. All pay complied with the congregation's budgets.

(5) Operating income & expenses exclude Congregation-Designated, Endowment and Donor-Restricted Fund items including major repair expenses. These are reported separately.

**First Congregational Church of Woodstock
Congregation-Designated, Endowment & Donor-Restricted Funds
Financial Comments – Year to Date April 2023**

Congregation-Designated Reserve Funds

- No activities this month. We have chosen to record interest income for Congregation-Designated and Donor-Restricted Funds on a cash basis during the year, only accruing interest at year-end. This is due to the additional work required to allocate the interest to 16 different funds on a pro-rata basis. Our first CD maturity will be in June.

Endowment (New Century) Fund

- The market value of this fund rose by \$3k in March, making a total \$9k increase for January through March. This is progress in the recovery from last year's \$40k decline, reflecting general market conditions. We report on this activity one month in arrears due to the time it takes to receive statements.

Donor-Designated Restricted Funds

- We remitted \$1,665 to Community Kitchens of Northeastern Connecticut, Inc. This was contributed as donations at the Seeger Sing event.
- You contributed a total of \$697 to the UCC's special offering One Great Hour of Sharing, which we remitted in April.
- You contributed \$110 to the Witness Stone Project, which we sent along with a \$150 contribution from the church in lieu of an honorarium for our 4/2/23 guest speaker.
- \$90 remains in the fund to assist Ukrainian students at the Woodstock Academy. This will be used in May as most of the students will be returning to Ukraine at the end of the semester.

We continue to warmly welcome gifts to our main ministry, Angel and Endowment (New Century) funds while we work to reduce the number of funds for which extra administrative work is required.

Thank you for your generous support.

Tom Duggan

Treasurer

First Congregational Church of Woodstock
Congregation-Designated, Endowment & Donor-Restricted Funds
Year to April 30, 2023

Data as of 5/5/23

| | Balance as of <u>12/31/2022</u> | Income YTD <u>4/30/2023</u> | Expenses YTD <u>4/30/2023</u> | Transfers YTD <u>4/30/2023</u> | Balance as of <u>4/30/2023</u> | <u>Notes</u> |
|--|---------------------------------------|-----------------------------------|-------------------------------------|--------------------------------------|--------------------------------------|--------------|
| Congregation-Designated Reserve Funds | | | | | | |
| 310.02 Contingency Reserve Fund | \$3,918 | \$0 | \$0 | | \$3,918 | |
| 310.03 Pastor Sabbatical Reserve Fund | 9,485 | 0 | 0 | | 9,485 | |
| 310.04 Special Purpose Reserve Fund [Parsonage Sale] | 9,000 | 0 | 0 | | 9,000 | |
| 310.05 Capital Improvements Reserve Fund | 29,589 | 0 | 0 | | 29,589 | |
| | \$51,992 | \$0 | \$0 | \$0 | \$51,992 | |
| Endowment (New Century) Fund | | | | | | |
| 180.11 Endowment - Cost | \$217,546 | \$1,081 | | \$9,400 | \$228,027 | (1) |
| 180.12 Endowment - Market Value Adj. | 23,937 | 8,599 | | | 32,537 | (1) |
| 330.02 Endowment - Held at Inv. Managers | 241,483 | 9,681 | 0 | 9,400 | 260,564 | |
| 330.02 Endowment - Cash Held at FCCW | 9,400 | | | (9,400) | 0 | |
| | \$250,883 | \$9,681 | \$0 | \$0 | \$260,564 | |
| Donor-Restricted Funds | | | | | | |
| 340.01 Deacons Charitable Giving Fund | \$13,522 | \$435 | (\$751) | | \$13,206 | |
| 340.02 Community Care Ministry Fund | 2,001 | 250 | 0 | | 2,251 | |
| 340.03 Faith Formation Ministry Fund | 805 | 0 | 0 | | 805 | |
| 340.04 Faith in Action Ministry Fund | 0 | 0 | 0 | | 0 | |
| 340.05 Community Kitchen Fund | 5,019 | 0 | (1,000) | | 4,019 | |
| 340.06 Music Fund | 2,476 | 0 | (321) | | 2,155 | |
| 340.07 Angel Fund | 7,800 | 0 | 0 | | 7,800 | |
| 340.08 William Cuff Youth Ministry Fund | 15,842 | 0 | 0 | | 15,842 | |
| 340.09 Williams Summer Camp/Conf Fund | 1,568 | 0 | 0 | | 1,568 | |
| 340.10 Mavis Hescocock Flowers Fund | 961 | 0 | (64) | | 897 | |
| 340.11 Richardson Tree Lighting Fund | 10,860 | 0 | (1,000) | | 9,860 | |
| 340.15 Other Designated Funds | 1,050 | 3,155 | (4,016) | | 190 | (2) |
| | \$61,904 | \$3,840 | (\$7,151) | \$0 | \$58,592 | |

Notes:

Line items without year-to-date activity or balances may not be shown. Rounding differences may arise due to cents not shown.

(1) Represents dividend income and unrealized 2023 gain/(loss) in market value of New Century Fund invested assets only through March 31, 2023. Cost figures represent the brought forward balance as of 12/31/15 plus contributions and dividends less withdrawals since then.

(2) Balance is \$89 to assist Ukrainian students at Woodstock Academy and \$100 miscellaneous. April expenses include \$1,665 donation to Community

First Congregational Church of Woodstock
Statement of Financial Position
As of April 30, 2023

Data as of 5/5/23

| | <u>Total</u> | <u>Notes</u> |
|--|------------------|--------------|
| Assets: | | |
| Current Assets | | |
| Cash and Cash Equivalents | | |
| Operating Checking | \$31,048 | |
| Restricted Checking: | | |
| Donor-Restricted Funds | 8,592 | |
| Congregation-Designated Reserve Funds | 21,992 | |
| | 30,585 | |
| Chicken BBQ Checking | 5,361 | |
| | 66,994 | |
| Prepayments | 3,474 | |
| Accounts Receivable | 1,357 | |
| Short-term Investments (CDs < 1 yr): | | |
| Unrestricted Funds | 56,573 | |
| Congregation-Designated Funds | 30,000 | |
| Donor-Restricted Funds | 50,000 | |
| | 136,573 | |
| Total Current Assets | 208,398 | |
| Noncurrent Assets | | |
| Long-term Investments | | |
| Endowment (New Century) Fund | | |
| Assets Held by Investment Managers | 260,564 | (1) |
| Land, buildings & equipment (Not included) | 0 | |
| Total Noncurrent Assets | 260,564 | |
| Total Assets | \$468,962 | |
| Liabilities: | | |
| Current Liabilities | | |
| Accounts Payable & Accrued Expenses | 1,643 | |
| Deferred Income - Arts/Crafts Fair | 890 | |
| Deferred Income - Prepaid Pledges | 25,428 | (2) |
| Total Liabilities | 27,961 | |
| Net Assets | | |
| Unrestricted Funds | 69,853 | |
| Congregation-Designated Funds: | | |
| Endowment (New Century) Fund | 260,564 | (1)(3) |
| Reserve Funds | 51,992 | (3) |
| Donor-restricted Funds | 58,592 | (3) |
| Total Net Assets | 441,001 | |
| Total Liabilities and Net Assets | \$468,962 | |

Notes:

Rounding differences may arise due to cents not shown.

(1) Excludes April 2023 dividend income and market value change to be added when statement is received in late April.

(2) Prepaid pledges are recognized in income over the months to which they apply.

(3) For details see the Congregation-Designated, Endowment & Donor-Restricted Funds report.