

# First Congregational Church of Woodstock Governing Board Meeting

Wednesday, June 14<sup>th</sup>, 2023 / 7:00 PM / Church Library

**Meeting Called by:** James Nowak / Moderator  
Charles Bottieri

Bruce Staehle / Assistant Moderator

**Pastor:** Dr. Reverend Kevin Downer

**Clerk:** Laura Boies

**Board Members:** Suzanne Cimoichowski,

Jennifer Duggan, Ginny Moylan

**Treasurer:** Tom Duggan

## Agenda Items:

### **Opening Devotion / Rev Kev**

### **Action Items:**

- Stewardship Team: Bob Kirk, plus 2 Members, nomination list needed. Suzanne/Tabulator
- Policy Questions:
- Computer Use Policy - review/questions/vote

### **Updates:**

**Administration and Ministry / Rev. Kev**

**Business Physical Leader / Charles**

**Business Financial Leader / Suzanne**

### **Action Item Review:**

- Share deadline is May 22nd. [Ginny](#) will write an update. (Include mention that the 2nd Hour on Apr. 23rd went well. Thank those who attended and thank Bruce S for leading. We plan to have another in the fall.) [Rev. Kevin](#) will create a PDF of the GB contact information list and include a link in the Share article.
- [Rev. Kevin and Ginny](#) will attend June 17th meeting.
- [Jim and Jen](#) will attend Windham Association Meeting June 27, 7pm online.
- [Jim](#) will ask Bob if he would be willing to do one more year on Stewardship. ([Bob said yes!](#))
- [Jim](#) will contact Bruce L. regarding archive retention policy. ([Jim/Pending](#))
- [Jen/Bruce](#) create a new email for the Facility Use leader (Jen as Leader).
- [All members](#) should review computer policy and send comments to Bruce S. Be prepared to vote at this meeting.
- Flow Chart - Who to contact, where to direct questions / emails – Shared G-Drive and poster: [Suzanne and Kevin](#).
- GB/Community Kitchen Meeting: Grease Trap/pre cleaning pots/pans ([Jim/Pending](#))
- Pastor's Annual Review / [Charles and Jen \(Completed\)](#)

### **Looking Ahead**

- June 14<sup>th</sup> Meeting Minutes in shared drive by [June 21st](#)
- July 12th Meeting Agenda shared by [July 5th](#)
- June 17<sup>th</sup> SNEUCC Conference, Worcester, [Rev. Kevin and Ginny](#)
- Windham Association Meeting June 27, 7pm online, [Jim and Jen](#)