

## Feb 1, 2024 Facilities Report

- Energy Efficiency
  - Earthlight Technologies and Stafford Mechanical. Conducted an energy audit in January.
- Painting
  - Various paint projects ongoing
  - Downstairs dining hall: ceiling walls and trim have been painted.
- Waste removal & recycling
  - LeBeouf Waste is our new waste management contractor
  - This represents more than a 16% saving from basic fees. This will now include recycling.
  - Castella has also charged fuel surcharges that were significant.
  - Trash & Recycling is every other week.
  - Working with the Green Team for volunteers to bring the recycle bin to the edge of Cemetery Rd. - every other Tuesday evening for early morning Wednesday pick up.
  - Email distributed to explain recycling schedule and consolidation of items to conserve space in the bin.
- Fire Extinguishers - Annual inspection complete.
- Elevator - Annual pressure test complete
- Boiler - Annual State inspection complete.
- Steeple Windows
  - The December 18, 2023 wind storm blew out several panes of the east side steeple window.
  - The East and North windows are damaged and severely rotted. They have been removed and the openings have been sealed.
  - Chris Albrecht & Greg Wilmont contracted to repair - Cost estimate is \$5,500 to replace all 4 sets of windows.
- Facility Maintenance Planning updated -
  - Online maintenance request program introduced and is live on website.
  - Property Mgt Team - Carl Davis and Tom Duggan, Rick Lamare expressed interest to help.
- Parsonage
  - Parsonage is now vacant - left very clean.
  - Survey complete
  - Legal council is working on easement language
  - Well drilling under contract

- Palladium Window
  - Marvin Windows will replace the center window sash and balance tubes under warranty - no new information.