

# **First Congregational Church of Woodstock**

## **Operating Fund Financial Comments – Year to Date (September 30, 2024)**

### **Summary**

- YTD net revenues are DOWN \$4,526 versus budget (Actual: \$130,237; budget: \$134,763). This is due mostly to investment income being down \$3,810 due to the delayed sale of the parsonage, and fundraising income being down \$1,158 (\$15,012 vs \$16,170 budget). Pledges are close to budget (actual \$100,403 vs \$101,250 budget).
- YTD expenses remain significantly lower than budget (actual \$117,965 vs. \$130,020). Big swings versus budget include:
  - Minor repairs (actual \$3,203 vs. \$11,250 budget). This could just be a timing difference, as we've been "lucky" so far this year.
  - Accompanist (actual \$495 vs. \$2,880 budget).
  - Children and family coordinator (actual \$0 vs. \$3,890 budget).
- YTD NET ordinary revenue/expense is significantly better than budget (actual +\$12,272 vs. +\$4,743 budget).

Pledge income not is growing to keep up with expenses, so the need to fill the gap through additional fundraising is increasing. But a shortage of volunteers means we are falling behind in our projected income. It is essential that we resolve this problem to mitigate the impact in 2024 and to be able to provide financial sustainability to support our church's ministry in 2025 and beyond.

### **Comments**

- Chicken BBQ net income was \$12,697. Special thanks to John Cimochoowski and his team of volunteers.
- Pledges and other contributions are on track.
- Investment income is \$3,810 below budget due to the delay in selling the parsonage, but we believe we may be able to reduce the shortfall to around \$3,000 by year end.
- CD rates have dropped from above 5% to 4.1%. Most of our CDs do not expire until 2025, and are locked in at rates above 5%, but this drop in rates will decrease our returns as those existing CDs mature.

Summary of YTD Operating Income and Expenses, Summary of YTD Statement of Financial Position, Summary of YTD Special Funds, and Detail of YTD Operating Income and Expenses are attached.

**Bill Moylan**  
**Treasurer**

**First Congregational Church of Woodstock  
Summary of Operating Income & Expenses**

Data as of:  
10/02/24

	<b>Actual</b>	<b>Budget</b>			
	<b>Year-to-Date</b>	<b>Year-to-Date</b>		<b>Difference</b>	<b>Notes</b>
	<b><u>9/30/2024</u></b>	<b><u>9/30/2024</u></b>			
<b>Net Income Areas:</b>					
Contributions	\$105,267	\$105,093	✔	\$174	(1)
Fundraising	15,012	16,170	✘	(1,158)	(2)
Investment Income	9,958	13,500	✘	(3,542)	(3)
	<u>130,237</u>	<u>134,763</u>	✘	(4,526)	
<b>Net Expense Areas:</b>					
Worship	7,103	7,907	✔	804	
Faith Formation	95	200	✔	105	
Community Care	44	261	✔	217	
Faith in Action	5,003	4,713	⚠	(290)	
Pastor	70,920	71,291	✔	371	
Office	16,608	19,685	✔	3,077	
Facilities	18,192	25,963	✔	7,771	(4)
	<u>117,965</u>	<u>130,020</u>	✔	12,055	
<b>Net Ordinary Income/(Expense)</b>	<u>\$12,272</u>	<u>\$4,743</u>	✔	\$7,529	
<b>Extraordinary Items</b>					
Gain on Sale of Parsonage	353,582	346,250	✔	7,332	(5)
New Church Well	(11,671)	(11,700)	✔	29	(6)
	<u>341,911</u>	<u>334,550</u>	✔	7,361	
<b>Net Income/(Expense)</b>	<u>\$354,183</u>	<u>\$339,293</u>	✔	\$14,890	

**Notes:**

Line items with actual/budget year-to-date activity are shown. Rounding differences may arise due to cents not shown. Operating income & expenses exclude Congregation-Designated, Endowment and Donor-Restricted Fund items. These are reported separately.

(1) Prepaid pledges are recognized as income over the period to which they apply. Remaining prepaid pledges are shown on the Statement of Financial Position as Deferred Income - Prepaid Pledges.

(2) Reflects preliminary results for the Chicken BBQ at the Woodstock Fair, subject to resolution of leftover inventory.

(3) Investment income is below budget due to the delay in closing the parsonage sale until 4/25/24.

(4) Facilities budget variance is due to spending less than budget on minor repairs, which may be just a timing difference.

(5) The parsonage sale closed on 4/25/24. The net proceeds from the sale, after holding and selling costs, are recorded as a gain on sale as no asset value was recorded in the accounts for the parsonage, as for all the church's land and buildings.

(6) Well cost covers drilling and trenching phases but more work remains to be done.

**First Congregational Church of Woodstock**  
**Statement of Financial Position**  
**As of September 30, 2024**

Data as of: 10/2/24

	<u>Total</u>	<u>Notes</u>
<b>Assets:</b>		
<b>Current Assets</b>		
Cash and Cash Equivalents		
Operating Checking	\$14,942	
Restricted Checking:		
Donor-Restricted Funds	748	
Congregation-Designated Funds:	5,662	
	<u>6,410</u>	
Chicken BBQ Checking	7,513	
	<u>28,865</u>	
Prepayments	3,255	
Short-term Investments (CDs & Money Funds):		
Unrestricted Funds	425,406	
Congregation-Designated Funds	70,656	
Donor-Restricted Funds	<u>39,042</u>	
	535,104	
<b>Total Current Assets</b>	<u>567,224</u>	
<b>Noncurrent Assets</b>		
Long-term Investments		
Endowment (New Century) Fund		
Assets Held by Investment Managers	310,348	
Land, buildings & equipment (Not included)	<u>0</u>	(1)
<b>Total Noncurrent Assets</b>	<u>310,348</u>	
<b>Total Assets</b>	<u><u>\$877,572</u></u>	
<b>Liabilities:</b>		
<b>Current Liabilities</b>		
Accounts Payable & Accrued Expenses	3,212	
Security Deposits	1,200	
Deferred Income - Prepaid Pledges	<u>12,112</u>	(2)
<b>Total Liabilities</b>	<u>20,234</u>	
<b>Net Assets</b>		
Unrestricted Funds	430,882	
Congregation-Designated Funds:		
Endowment (New Century) Fund	310,348	(3)
Reserve Funds	76,318	(3)
Donor-Restricted Funds	<u>39,790</u>	(3)
<b>Total Net Assets</b>	<u>857,338</u>	
<b>Total Liabilities and Net Assets</b>	<u><u>\$877,572</u></u>	

**Notes:**

Rounding differences may arise due to cents not shown.

(1) The parsonage sale closed on 4/25/24. The net proceeds from the sale are recorded as a gain on the sale since no asset value was recorded in the accounts for the parsonage, as for all the church's land and buildings.

(2) Prepaid pledges are recognized in income over the months to which they apply.

(3) For details see the Congregation-Designated, Endowment & Donor-Restricted Funds report.

**First Congregational Church of Woodstock  
Detail of Operating Income & Expenses**

Data as of:  
10/02/24

	Actual Year-to-Date <u>9/30/2024</u>	Budget Year-to-Date <u>9/30/2024</u>	<u>Difference</u>	<u>Notes</u>
<b>Net Income Areas:</b>				
<b>Contributions</b>				
401.01 Pledges	\$100,403	\$101,250	⚠️ (\$847)	(1)
401.02 Rites (Baptisms etc.)	135	675	⚠️ (540)	
401.03 Other Contributions	4,729	3,168	✅ 1,561	
	<u>105,267</u>	<u>105,093</u>	<u>✅ 174</u>	
<b>Fundraising</b>				
402.01 Chicken Barbeque Income	23,613	25,000	❌ (1,387)	
402.01EXPS Expenses for Chicken BBQ	(10,916)	(11,000)	✅ 84	(2)
Chicken BBQ Net Income	12,697	14,000	❌ (1,303)	
402.03 Craft Fair Income	0	0	✅ 0	
402.03EXPS Expenses for Craft Fair	(85)	(80)	⚠️ (5)	
Craft Fair Net Income	(85)	(80)	⚠️ (5)	
402.04 Italian Dinner	3,207	3,000	✅ 207	
402.04EXPS Expenses for Italian Dinner	(807)	(750)	⚠️ (57)	
Italian Dinner Net Income	2,400	2,250	✅ 150	
	<u>15,012</u>	<u>16,170</u>	<u>❌ (1,158)</u>	
<b>Unrestricted Investment Income</b>				
440.01 Interest/Dividend Inc on Unrestricted Invs	9,958	13,500	❌ (3,542)	(3)
	<u>9,958</u>	<u>13,500</u>	<u>❌ (3,542)</u>	
<b>Total Income Areas</b>	<u>130,237</u>	<u>134,763</u>	<u>❌ (4,526)</u>	
<b>Net Expense Areas:</b>				
<b>Worship</b>				
403.02 Worship Support from Restricted/Reserve Funds	(4,372)	(7,530)	❌ 3,158	
503.01 Music Director	8,477	8,477	✅ 0	
503.02 Worship Licenses & Technology	1,378	2,230	✅ (852)	
503.03 Guest Contributors	250	245	⚠️ 5	
503.04 Guest Preachers	150	300	✅ (150)	
503.05 Other Worship Resources	557	972	✅ (415)	
503.06 Hospitality/Catering	168	333	✅ (165)	
503.07 Accompanist	495	2,880	✅ (2,385)	
Worship Net Expense	<u>7,103</u>	<u>7,907</u>	<u>✅ (804)</u>	
<b>Faith Formation</b>				
404.02 FF Support from Restricted/Reserve Funds	(46)	(5,190)	❌ 5,144	(4)
504.01 Children & Family Coordinator	0	3,890	✅ (3,890)	
504.02 Faith Formation materials/ministry	141	1,500	✅ (1,359)	
Faith Formation Net Expense	<u>95</u>	<u>200</u>	<u>✅ (105)</u>	
<b>Community Care</b>				
505.02 Congregational Care	44	261	✅ (217)	
Community Care Net Expense	<u>44</u>	<u>261</u>	<u>✅ (217)</u>	

**First Congregational Church of Woodstock  
Detail of Operating Income & Expenses**

Data as of:  
10/02/24

	<b>Actual</b> <b>Year-to-Date</b> <b>9/30/2024</b>	<b>Budget</b> <b>Year-to-Date</b> <b>9/30/2024</b>	<b>Difference</b>	<b>Notes</b>
<b>Faith in Action</b>				
406.01 Faith in Action Contributions Income	0	(1,200)	✖	1,200 (5)
406.02 FiA Support from Restricted/Reserve Funds	(118)	(2,988)	✖	2,870 (4)
406.03 Community Kitchen Local Income	(1,311)	(1,350)	⚠	39
506.01 Faith in Action Missions	250	1,450	✔	(1,200) (5)
506.02 Faith in Action Program	376	0	⚠	376
506.03 Community Kitchen Local Expenses	1,235	1,350	✔	(115)
506.05 SNEUCC Contribution	4,453	4,453	✔	0
506.06 Seniors Ministry	118	1,499	✔	(1,381)
506.07 Loneliness Ministry	0	1,499	✔	(1,499)
Faith in Action Net Expense	5,003	4,713	⚠	290
<b>Pastor</b>				
507.01 Pastor Salary	34,768	34,768	✔	0
507.02 Pastor Housing Allowance	15,250	15,250	✔	0
507.03 Pastor Annuity	18,505	18,512	✔	(7)
507.04 Pastor Expense Reimbursement	986	1,350	✔	(364)
507.05 Pastor Continuing Education	811	811	✔	0
507.06 Pastor Sabbatical	600	600	✔	0
Pastor Net Expense	70,920	71,291	✔	(371)
<b>Office</b>				
408.02 Office Support from Restricted/Reserve Funds	(1,269)	(800)	✔	(469) (6)
508.01 Communications Coordinator	7,660	7,775	✔	(115)
508.02 Payroll Taxes	1,234	1,512	✔	(278)
508.03 Workers' Comp Insurance	570	600	✔	(30)
508.05 Copier	2,059	2,250	✔	(191)
508.06 Telephone/Internet	1,841	1,980	✔	(139)
508.07 Office Supplies	539	1,200	✔	(661)
508.08 Professional Services	1,223	1,350	✔	(127)
508.09 Tech Equip, Licenses, Services	1,903	2,970	✔	(1,067) (6)
508.11 Governing Board Initiatives	848	848	✔	0
Office Net Expense	16,608	19,685	✔	(3,077)

**First Congregational Church of Woodstock  
Detail of Operating Income & Expenses**

Data as of:  
10/02/24

	<b>Actual</b>	<b>Budget</b>		
	<b>Year-to-Date</b>	<b>Year-to-Date</b>		
	<b><u>9/30/2024</u></b>	<b><u>9/30/2024</u></b>	<b><u>Difference</u></b>	<b><u>Notes</u></b>
<b>Facilities</b>				
409.01 Parsonage Rental (Income)	(700)	(700)	✔	0
409.02 Daycare Rental (Income)	(11,625)	(9,900)	✔	(1,725)
409.03 Room & Equip. Use (Income)	(955)	(3,300)	✘	2,345
409.05 Facilities Contributions (Income)	(197)	(3,500)	✘	3,303
409.06 Facilities Support from Restricted/Reserve Funds	(5,919)	0	✔	(5,919) (7)
509.01 Property Insurance	11,187	11,988	✔	(801)
509.02 Fuel Expense	4,723	5,400	✔	(677)
509.03 Electricity Expense	2,299	2,403	✔	(104)
509.04 Property Taxes	(500)	800	✔	(1,300) (8)
509.05 Minor Repairs	3,203	11,250	✔	(8,047) (9)
509.06 Major Repairs	5,797	0	✘	5,797 (7)
509.07 Contract Cleaning	4,778	4,950	✔	(172)
509.08 Other Recurring Maintenance	6,101	6,572	✔	(471)
Facilities Net Expense	<u>18,192</u>	<u>25,963</u>	✔	(7,771)
<b>Total Net Expense Areas</b>	<u>117,965</u>	<u>130,020</u>	✔	(12,055)
<b>Net Operating Income/(Expense)</b>	<u>\$12,272</u>	<u>\$4,743</u>	✔	7,529
<b>Extraordinary Items</b>				
690 Extraordinary Income: Gain on Sale of Parsonage	353,582	346,250	✔	7,332 (10)
790 Extraordinary Expenses: New Well for Church	(11,671)	(11,700)	✔	29 (11)
<b>Net Extraordinary Items Income/(Expense)</b>	<u>341,911</u>	<u>334,550</u>	✔	7,361
<b>Net Income/(Expense)</b>	<u>\$354,183</u>	<u>\$339,293</u>	✔	14,890

**Notes:**

Line items with actual/budget year-to-date activity are shown. Rounding differences may arise due to cents not shown.

Operating income & expenses exclude Congregation-Designated, Endowment and Donor-Restricted Fund items. These are reported separately.

(1) Prepaid pledges are recognized as income over the period to which they apply. Remaining prepaid pledges are shown on the Statement of Financial Position as Deferred Income - Prepaid Pledges.

(2) Reflects preliminary results for the Chicken BBQ at the Woodstock Fair, subject to resolution of leftover inventory.

(3) Investment income is below budget due to the delay in closing the parsonage sale until 4/25/24.

(4) Support from Restricted/Reserve funds is less than budget because expenses are lower than budget.

(5) The budgeted tag sale fundraiser was not held, reducing income and also planned expenses by \$1,200.

(6) Office support comprises \$1,269 from the Angel Fund for a new Wi-Fi mesh system. Savings on the new church management software expense exceed \$1,000 compared to budget.

(7) The \$5,797 unbudgeted cost of replacing four steeple windows has been covered in full by Angel donations.

(8) Property tax expense is negative because a 2023 accrual for \$500 has been judged unnecessary and has been reversed in 2024.

(9) Underspending on Minor Repairs may be a timing difference not a permanent budget saving.

(10) The parsonage sale closed on 4/25/24. The net proceeds from the sale, less holding and selling costs, are recorded as a gain on sale as no asset value was recorded in the accounts for the parsonage, as for all the church's land and buildings.

(11) Well cost covers drilling and trenching phases but more work remains to be done.

**First Congregational Church of Woodstock**  
**Congregation-Designated, Endowment & Donor-Restricted Funds**  
**Year to September 30, 2024**

Data as of:  
9/30/2024

	Balance as of <u>12/31/2023</u>	Income Year-to-Date <u>9/30/2024</u>	Expenses Year-to-Date <u>9/30/2024</u>	Transfers Year-to-Date <u>9/30/2024</u>	Balance as of <u>9/30/2024</u>	<u>Notes</u>
<b>Congregation-Designated Reserve Funds</b>						
310.01 Ministry Reserve Fund	\$17,074	349	(\$3,478)		\$13,945	
310.02 Contingency Reserve Fund	34,429	780	0		35,209	
310.03 Capital Improvements Reserve Fund	23,974	543	0		24,517	
310.04 Special Purpose Reserve Fund [Parsonage Sale]	3,340	10	(3,351)		0	
310.05 Pastor Sabbatical Reserve Fund	1,989	658	0		2,647	
	<b>\$80,807</b>	<b>\$2,340</b>	<b>(\$6,829)</b>	<b>\$0</b>	<b>\$76,318</b>	
<b>Endowment (New Century) Fund</b>						
180.11 Endowment - Cost	\$223,472	\$2,667		\$83,843	\$309,982	(1)
180.12 Endowment - Market Value Adj.	50,095	33,863		(83,593)	366	(1)
330.02 Endowment - Held at Inv. Managers	261,431	36,530	0	250	310,348	
330.02 Endowment - Cash Held at FCCW	100	150		(250)	0	
	<b>\$261,531</b>	<b>\$36,680</b>	<b>\$0</b>	<b>\$0</b>	<b>\$310,348</b>	
<b>Donor-Restricted Funds</b>						
340.01 Deacons Charitable Giving Fund	\$11,817	\$723	(\$1,796)		\$10,744	
340.04 Faith in Action Ministry Fund	2,914	472	(118)		3,268	
340.05 Community Kitchen Fund	848	998	(197)		1,650	
340.06 Music Fund	1,479	22	(478)		1,022	
340.07 Angel Fund	2,500	6,198	(7,639)		1,059	
340.08 William Cuff Youth Ministry Fund	9,212	156	(46)		9,323	
340.09 Williams Summer Camp/Conf Fund	1,078	18	0		1,096	
340.10 Hescocock Flowers Fund	826	183	0		1,009	
340.11 Richardson Tree Lighting Fund	10,306	174	0		10,481	
340.12 Flowers Fund (General)	0	101	0		101	
340.15 Other Designated Funds	107	1,155	(1,224)		38	
	<b>\$41,087</b>	<b>\$10,201</b>	<b>(\$11,498)</b>	<b>\$0</b>	<b>\$39,790</b>	

**Notes:**

Line items without year-to-date activity or balances may not be shown. Rounding differences may arise due to cents not shown.

(1) Represents dividend income and unrealized gain/(loss) in market value of New Century Fund invested assets through August 31, 2024. Cost figures represent acquisition cost at 8/28/24 when we replaced our holding in the Balanced Fund with a portfolio of 70% Domestic Core Equity Fund and 30% Fixed Income Fund.